

THE TULALIP TRIBES
Beda?Chelh
Job Description
“Contract Position”

JOB TITLE Supervised Visitation/ Child and Family Mental Health Therapist

JOB NUMBER: TTT-134-08

NOTE: Sections in box are minimum requirements that all applicants must have to be considered for this job. These requirements must be stated on your application form to be considered for this position.

The Tulalip Tribes publicly announces that Tribal and Indian preference in hiring shall apply to Tulalip Tribal job opportunities.

EDUCATION: (Please attach all required education documents with application; i.e., diploma, degrees, certificates, etc.)

- ☐ Masters Degree from an accredited college or university with a major in Psychology, Social Work, Marriage, Family and Child Counseling, or closely related behavioral science field (with a focus on mental health counseling)
- ☐ Must be a Registered Social Worker, Registered Marriage and Family Counselor, Registered Health Professional or a Registered Clinical Psychologist.

SKILLS:

- ☐ Must have excellent communication skills, both verbal and written
- ☐ Must have excellent organizational skills
- ☐ Must be computer literate with working knowledge of Microsoft Office products
- ☐ Ability to work independently
- ☐ Flexibility and willingness to develop and expand skills
- ☐ Must be able to plan, deliver, and facilitate services, supports, and interventions that respond to the unique cultural and linguistic needs of the people he/she serves.
- ☐ Must have strong and timely documentation and assessment skills.
- ☐ Must be flexible and willing to follow directions from administration.

EXPERIENCE:

- ☐ One (1) year experience working with children and families; demonstrating sensitivity to individual, family and cultural difference and ability to engage and work respectfully with people from diverse backgrounds
- ☐ Three (3) years of mental health counseling **In home experience preferred**

OTHER REQUIREMENTS:

- ☐ Must have valid Washington State drivers license and driving abstract (attach copies)
- ☐ Must have strong team/consensus team building skills.
- ☐ Training and experience in working with diverse client base.
- ☐ Must be able to use a holistic approach to recovery and mental health.
- ☐ Must be able to effectively resolve conflict and cope with crisis situations.
- ☐ Employee will not engage in activities that conflict with the interests of the program

Physical Characteristics and/or Prerequisites:

- ☐ Manual and finger dexterity for the operation of personal computer, office machines and routine paperwork
- ☐ Tolerance to be exposed to computer screen for prolonged periods of time
- ☐ Stamina to sit, stand and/or walk for prolonged periods of time
- ☐ Mobility to bend, stoop, and/ or climb stairs

Tribal Department: Tulalip Tribes Behavioral Health

Employee Classification: Non-exempt

Job Summary: Under the supervision of the Clinical Supervisor, the Supervised Visitation/Child and Family Therapist will provide individual and group counseling and support services to children, adolescents, and their families in office, school, and home settings. This position will also encompass part-time therapy with 3-5 year-olds in a school setting, and part-time supervision of parent-child visits.

Employee Reports To: beda?chelh Mental Health Clinical Supervisor

Extent of Job Authority: Under the direction of the beda?chelh Mental Health Clinical Supervisor provides mental health counseling

services to children upon request.

Specific Duties Performed:

1. Provide individual and group counseling and support services to children, adolescents and their families in office, school and/or home setting. This position will encompass part-time therapy with 3-5 year olds in a school setting, and part-time supervision of parent child visits.
2. Conduct comprehensive mental health assessment of clients' presenting circumstances, social and psychiatric history, and/or immediate needs.
3. Develop individualized treatment plans with measurable goals and objectives.
4. Coordinate, prepare and maintain accurate records of all clinical work and documentation in a timely and thorough manner.
5. Maintain and provide billing and statistical information to supervisor in a timely manner.
6. Work collaboratively with schools and other tribal and non-Tribal entities as needed for optimal client care.
7. Perform outreach to and coordinates services with schools and the community.
8. Communicate and/or consult with a variety of organizations and/or agencies in obtaining additional services for students and families.
9. Participate in daily debriefing sessions, weekly supervision, department, tribal wide and other meetings, training and development opportunities as determined appropriate by supervisor.
10. Performs other related duties as deemed necessary.

Drug and Alcohol Use and Abuse

This position requires the employee to work regularly with clients who abuse or are addicted to drug and/or alcohol. Engaging in off-duty sale, purchase, transfer, abuse, use or possession of alcohol, illegal drugs or controlled substances will have a negative effect on the employee's ability to perform his/her work for the Tribes. Any such action by the employee will subject the employee to discipline, including termination.

Must be free of substance abuse for the past three (3) years and while employed. Any abuse of alcohol or drugs on or off duty by employee shall be cause for discipline, including termination.

Terms of Employment: This is a regular full-time position requiring 40 hours per week or 2080 hours per year.

Pay Range: \$20.70-26.43 per hour

Opening Date: October 17, 2008

Closing Date: Open Until Filled

Please return your completed application with required attachments, by the closing date and time, to the Tulalip Tribes Employment Office, located at 6103 31st Avenue N.E. Tulalip, WA 98271. Tulalip Employment hours Monday-Friday, 8:00 a.m. to 4:30 p.m. Main telephone number (360) 716-4747 or toll free 1 (800) 869-8287.